

## ERBC Weekday COVID 19 Operating Plan for 2022-2023

As of today, August 1, 2022, we plan to run normal operating hours for the school year. You will find our procedures for the operating of our school below. We take the health and safety of our students and staff very important and are doing our best to ensure it is as safe as possible for families to return to school.

1. **Cleaning Protocol:** Our staff have a cleaning checklist that they must complete at the end of each day. This includes spraying and wiping high touch surfaces with disinfectant. In addition to our staff cleaning throughout the day, our team of custodians, will be coming through once during the day and again after all staff and students have left the building and cleaning and disinfecting the bathrooms and high touch surfaces throughout the building.
2. **Hand washing:** Our teachers will have designated handwashing periods (one per hour) for all students.
3. **Drop-off:** We will be doing drop-offs the same as last year. We will not have parents in the building for drop off. You must come through the car line for K3-K5 students. We will have staff positioned down the hallway to ensure your child gets to their correct class. For MDO, you may come in the FRONT entrance and come to the table at the end of the hall to sign your child in. From there, a staff member will escort your child to their room. Parents will not be allowed to enter the classrooms or hallway.
4. **Pick-up: 12:00 dismissals will run as follows:**
  - K3: Portico entrance. The two classes will be separated and safely spaced while awaiting pickup.
  - K4: Each K4 classroom will have a designated area to wait in the front of the church. Mrs. Baker's class will be at the gym front entrance, Mrs. Catalana's class will be in the office front entrance, and Mrs. Butler's class will be in the sanctuary front entrance.
  - K5 will be dismissing from their classroom door.
5. **Pick-up: 2:00 dismissals will run as follows:**
  - MDO: You will enter the Weekday lobby and make your way to your child's room to pick them up. You may talk with your child's teacher then if you have any questions or concerns.
  - Late-Stay: You will enter the Weekday lobby and pick up your child from their late stay classroom.
6. **Mask Policy:** We will not be requiring our students and staff to wear a mask. We will be operating under the "family model", which means that

the students will remain with their one classroom throughout the day, with the exceptions of recess, music, chapel, and late stay. Students and staff may choose to wear a mask if they want.

As with everything with COVID 19, this plan is subject to change at any time. Please feel free to contact me with any questions or concerns. You may check out the latest DHEC Guidelines at: [DHEC Guidelines](#) We are looking forward to seeing you in September!

Thanks,

Malia Taylor